

Winter 2010 CCA Session

Construction Administration Education Program For Certified Construction Contract Administrator (CCCA) Exam “When Design becomes Real”

Construction Specifications Institute (CSI) Continuing Education

11 weeks, 11 classes starts Wednesday, January 13, 2010, 4:00 to 5:30 pm

You do not have to be a member of The Construction Specifications Institute to take this class. You are eligible for Continuing Education Learning Units from CSI CEN and AIA.

This is an excellent program for Architects, Engineers, Contractors, and Building Owners who want to learn, improve and refresh their skills on managing the construction of a project.

- * **Are you just starting to do Construction Administration?** This course will give you the knowledge to handle the construction process and the confidence to succeed.
- * **Are an Owner, Contractor, Architect or Engineer?** Here is an opportunity for you and your staff to receive a thorough and detailed understanding of the “best practices” for effective construction administration methodology.
- * **Tired of last minute crises and questions requiring answers yesterday?** Learn ways to keep the project on schedule by understanding the roles and responsibilities of the construction team members.
- * **Have you been doing Construction Administration for many years?** Here is an opportunity to refresh and update your knowledge with detailed, current, practical examples and ideas for managing the construction process.



Learn the process so you have time to solve the problems.

Apprentice Architects preparing for the Architect Registration Exam (ARE) and in the IDP 2.0 will receive 5 training units from NCARB for passing the CCCA exam. These classes are based on CSI's Project Resource Manual. There will be study sessions for those taking the CCCA exam.

This program is taught by Jerry Litwin, CSI, CCCA who has 30 years experience in design and construction administration of small and large, public and private projects. He has taught this class for 6 years, passed the CCCA exam, and assisted in the updating of CSI's education programs. Today, he continues to do construction administration using the principles and ideas discussed in this education program. There will be guest instructors whose knowledge and expertise is as varied and extensive as Jerry's.

Class and Study Sessions:

Where: Bates Technical College - Downtown Tacoma
Contact: Jerry Litwin at Casey Group Architects
Phone: 253.584.5207 Fax: 253. 581.9720
E-mail: Jlitwin@CaseyGroupArch.com



Mt. Rainier Chapter

The Construction Specifications Institute

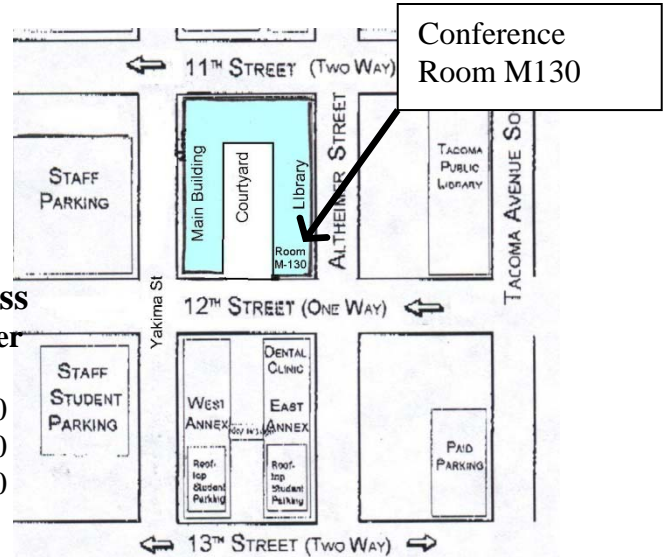


Registration Winter 2010 Session for (CCA) Construction Administration Education Program

When: Wednesdays - beginning January 13, 2010
11 weeks of classes and study session

Time: 4:00 to 5:30 pm

Where: Bates Technical College
Downtown Campus
Conference Room M-130
(next to Library on Courtyard level)



Class Fee – Payment due on first day of class

Please make check payable to: **CSI Mt. Rainier Chapter**

_____	Bates & CPTC Student : :	Free
_____	CSI Member taking Exam:	\$75.00
_____	CSI member not taking exam:	\$100.00
_____	Non-CSI Member:	\$200.00

Amount Paid: _____

Downtown Campus
1101 Yakima Avenue, Tacoma, Wa

Prior to First class

Send Class Registration Form to:

Jerry Litwin, CSI, CCCA
Casey Group Architects
Phone: 253.584.5207 Fax: 253.581.9720 E-mail: Jlitwin@CaseyGroupArch.com

Name: _____ CSI # _____

Company: _____

Address: _____

Phone: _____

Fax: _____

E-Mail: _____

Note: Class resource material is the CSI Project Resource Manual (PRM). It is available from CSI (www.csinet.org). A limited number may be available from Puget Sound Chapter CSI at a discount. Contact Brian Keil – 800.669.1015x301.

Register for CCCA Exam with CSI Institute Deadline for Early Registration is January 29, 2010; Final Registration February 26, 2009 An application form can be downloaded from www.csinet.org and registration made on-line or Fax application form with credit card information to: 703.684.8436 or Mail the application, along with a check or money order payable to The Construction Specifications Institute, to : The Construction Specifications Institute, P.O. Box 85080, Richmond, Va 23285-4374

CCCA Exam Dates:	CCCA Exam Cost:
Week of March 29 – April 3, 2010	early bird \$275 CSI member \$410 non-member
	Final \$340 CSI member \$475 non-member

Note: CSI requires that you have passed the CDT Exam before you take the CCCA Exam